

**BERKLEY DOWNTOWN DEVELOPMENT AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 12, 2025, 8:15 AM
Berkley Public Safety, 2nd Floor, Conference Room**



MEETING AGENDA

- I. **MEETING CALLED TO ORDER (8:15 am)**
 - A. Roll Call Taken and Quorum Determined
 - B. Welcoming Interim Executive Director Jennifer Finney
- II. **APPROVAL OF AGENDA (8:16 am)**
- III. **APPROVAL OF MINUTES (8:18 am)**
 - A. Regular Meeting Minutes of January 8, 2025
 - B. Special Meeting Minutes of January 27, 2025
- IV. **TREASURER REPORT (8:20 am)**
- V. **ACTION ITEMS (8:25 am)**
 - A. Berkley Theater Marquee Structural Stabilization Request, Marquee Short-Term Path Forward
 - B. Frank's Landscaping Contract One-Year Renewal, Soliciting Bids Ahead of 2026 Season
 - C. 2024-2025 Annual Budget Proposal Reading, Spending Priorities
- VI. **DISCUSSION ITEMS (8:55 am)**
 - A. Permanent Executive Director Search Process, Progress Update
 - B. Leadership Transition, Transition Projects Documents, and Prioritizing 2025 Projects
 - C. Robina Placemaking Oakland County Grant Funding Status Update
 - D. Dorothea Placemaking Conceptual Design, Pilot Working Group Status Update
- VII. **LIAISON REPORTS (9:10 am)**
 - A. City Council – Steve Baker
 - B. Community Development – Kristen Kapelanski
 - C. Planning Commission – Lisa Kempner
 - D. Public Works – Adam Wozniak
 - E. Chamber of Commerce – Tim Murad
- VIII. **STUDENT BOARD MEMBER UPDATES (9:18 am)**
- IX. **BOARD COMMITTEE UPDATES (9:20 am)**
 - A. Art & Design Committee (Next Meeting Set for February 12, 4:30 pm)
 - B. Business Development Committee
 - C. Downtown Events Committee (Pride Planning Set for February 13, 6:00 pm)
 - D. Marketing Strategies Committee (Website Redesign Project Progressing)
 - E. Organization Committee (Conducting Executive Director Interviews)
 - F. West 12 Mile Committee
- X. **EXECUTIVE DIRECTOR UPDATES (9:28 am)**
 - A. Main Street America Annual Evaluation Successfully Concluded, Thank You to Participants
 - B. Thank You for the Opportunity to Work with You, Help You Advance Downtown Berkley
- XI. **BOARD OF DIRECTORS' COMMENTS (9:33 am)**
- XII. **PUBLIC COMMENTS (Three Minutes Time Limit per Speaker) (9:38 am)**
- XIII. **ADJOURNMENT (9:45 am, at the latest)**